

HOP Section ADM 5-510: Tobacco-free Campus Policy

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I. Title

Section 5-510 Tobacco-free Campus Policy

II. Policy

A. Purpose

The purpose of this policy is to provide guidelines for the implementation of a policy on the prohibition of tobacco use on the campuses of The University of Texas at Arlington.

B. Background and Rationale

Each year, approximately 440,000 people die prematurely of diseases caused by smoking, accounting for 1 out of every 5 deaths in the United States (CDC 2009). Use of cigarettes, smokeless tobacco, cigars, pipes, electronic cigarettes and other tobacco products lead to disease and death. In addition to causing direct health hazards, smoking and smokeless tobacco use contribute to institutional costs in other ways, including fire damage, cleaning and maintenance costs and costs associated with employee and student absenteeism, health care,

and medical insurance. Therefore, this policy is designed to include all tobacco products. Because there is no safe tobacco product, the only logical action is to promote a campus that is tobacco free. It is the policy of UT Arlington to promote the health, well-being and safety of students, faculty, staff and visitors while on the campus. Tobacco use and second hand smoke have been identified by the Surgeon General to be the cause of preventable diseases. The University of Texas at Arlington encourages students, faculty and staff to support and use tobacco cessation programs. UT Arlington welcomes students of all ages through a variety of campus programs. In order to support the health and welfare of visitors of all ages the campus will be free of tobacco use and second hand smoke.

- C. Effective August 1, 2011, the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, electronic cigarettes and other tobacco products) by students, faculty, staff, and visitors are prohibited on all UT Arlington properties. Limited and appropriate individual exceptions may be considered by the president of the institution or by the president's designee who, in considering whether to grant the exception, will review any sponsored research requirements and ensure that the exception is in support of the mission of the institution.
- D. The use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, electronic cigarettes, or other tobacco products) is prohibited:
 - 1. In all interior space on UT Arlington campuses;
 - 2. On all outside property or grounds of UT Arlington campus including partially enclosed areas such as walkways, breezeways and bus shelters ("campus" includes the main campus, all satellite locations, and all other buildings or facilities leased off the main UT Arlington campus);
 - 3. In UT Arlington vehicles, including buses, vans, and all other university vehicles;
 - 4. In all indoor and outdoor athletic facilities, as well as the grandstands of outdoor facilities.
 - 5. In any building or structure owned, leased or controlled by UT Arlington where prohibited by the terms of grant or other sponsored research (including CPRIT) requirements unless a waiver is granted by the grantor. This prohibition includes sidewalks, parking lots, walkways and attached parking structures immediately adjacent to the structure where the CPRIT or grant funded project is taking place.
- E. Unless prohibited by D.5, the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, electronic cigarettes, or other tobacco products) is allowed for use in personal vehicles, provided:
 - 1. the windows are closed;
 - 2. all tobacco waste products are properly disposed of.
- F. The University prohibits the campus-controlled advertising, sale, or free sampling of tobacco products on campus.

- G. Littering the campus with remains of tobacco products or any other disposable product is prohibited.
- H. Organizers and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events and sporting events using UT Arlington facilities will be required to abide by the tobacco-free policy and procedure. Organizers of such events are responsible for communicating the policy to attendees and for enforcing this policy.
- I. Campus organizations are prohibited from accepting money or gifts from tobacco companies.

J. Education and Awareness

The implementation of this policy is augmented by an education and awareness campaign that may include but not be limited to:

1. notification to prospective students and staff/faculty hires;
2. informational meetings, postings, and e-mail notifications;
3. publication in staff/faculty human resources manuals, student guides and handbooks, and appropriate web sites;
4. educational campaigns employing classmates and colleagues;
5. ongoing smoking cessation programs;
6. establish culture of compliance through peer oversight.

K. Communication of Policy

Signs bearing the message "Tobacco-free Campus" will be posed at each of The University of Texas at Arlington vehicular and pedestrian entrances (as applicable), and each building will display a decal that states "Tobacco Free Facility". However, tobacco-free zones apply on the grounds around all UT Arlington, whether or not signs are posted. No ashtrays or smoking shelters will be provided on campuses of The University of Texas at Arlington.

L. Tobacco Use Cessation Programs

The University is committed to support all students and employees who wish to stop using tobacco products. Assistance to students, faculty, and staff to overcome addiction to tobacco products is available through Human Resources and Student Health Services. Referrals to cessation services are encouraged.

M. Compliance

Adherence to the policy cited above is the responsibility of all University of Texas at Arlington students, faculty, staff, and visitors. It is expected that all students, faculty, staff, and visitors to

campus comply with this policy. Members of our campus community are empowered to respectfully inform others about the policy in an ongoing effort to enhance awareness and encourage a culture of compliance. An individual who feels that there has been a violation of this procedure may invoke the following actions:

1. The individual should attempt to resolve the problem informally by requesting that the individual comply with the procedure.
2. If direct appeal fails and the behavior persists, the individual should contact the Office of Human Resources or Office of the Vice President of Student Affairs for referral to the appropriate administrative official.
3. Repeat offenses by the same person shall be dealt with through already established administrative/disciplinary policies and procedures. Violations could result in referral to the appropriate university officials for disciplinary action in accordance with established student, staff, and/or faculty codes of conduct and procedures.

III. Definitions

N/A

IV. Relevant Federal and State Statutes and Rules

Texas Penal Code Section 48.01 *Texas Penal Code* Section 48.01 - Smoking Tobacco
[<http://law.onecle.com/texas/penal/48.01.00.html>]

25 Texas Administrative Code, Part 11, Section 703.20 - Grants for Cancer Prevention and Research [http://info.sos.state.tx.us/pls/pub/readtac\$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=25&pt=11&ch=703&rl=20]

V. Relevant UT System Policies, Procedures and Forms

The University of Texas System Board of Regents' *Rules and Regulations*, Rule 80111
[<http://www.utsystem.edu/bor/rules/80000Series/80111.pdf>]

VI. Who Should Know

Students, faculty, staff, and visitors on UT Arlington's main campus, all satellite locations, and all other locations as listed in II.D.

VII. UT Arlington Office(s) Responsible for Policy

The Vice President for Human Resources

VIII. **Dates Approved or Amended**

Approved March 25, 2013

IX. **Contact Information**

All questions concerning this policy should be forwarded to the Vice President for Human Resources, (817) 272-5554, email hradministration@uta.edu [<mailto:hradministration@uta.edu>].