

SUL ROSS STATE UNIVERSITY

A Member of the Texas State University System

SRSU Policy: Tobacco Free Policy

SRSU Policy ID: APM 2.05

Policy Reviewed by: Executive Assistant to the President

Approval Authority: President of the University

Approval Date: May 9, 2012

Revision Date: February 25, 2014

Next Review Date: May 9, 2017

I. General

- A. Sul Ross State University is committed to maintaining healthy and safe campuses in Alpine, Del Rio, Eagle Pass, and Uvalde.
- B. The primary purpose of this policy is to establish guidelines prohibiting smoking and the use of all tobacco products at the Sul Ross State University campuses. Tobacco products include cigarettes, cigars, pipes, smokeless tobacco, electronic cigarettes, and all other tobacco products.
- C. The university expects all faculty, staff, students, employees of contractors and subcontractors, and visitors to comply with this policy.

II. Prohibition of the Use of All Tobacco Products

- A. The university prohibits smoking and the use of all tobacco products on all university property including:
 - 1. All buildings and vehicles owned, leased, or under the supervision of the university; and
 - 2. All outdoor grounds including athletic and recreational fields, and parking lots under the supervision of the university; and
 - 3. All outdoor stadia and grandstands for athletic and recreational fields.
- B. Artists or actors who participate in authorized performances which require smoking or the use of another tobacco product as part of artistic productions are exempt from this tobacco policy if approved by the Provost and Vice President of Academic and Student Affairs.
- C. Participants in academic research projects involving tobacco products are exempt from this tobacco policy if approved by the Provost and Vice President of Academic and Student Affairs.

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III. Compliance

- A. Offenses shall be dealt with through established administrative/disciplinary policies and procedures.
 - 1. Students who violate this policy will be handled through the disciplinary process set out in the Student Code of Conduct.
 - 2. Employees who violate this policy will be referred to their supervisor and shall be handled through the appropriate employee disciplinary process.
 - 3. Visitors, volunteers, contractors, or other service providers who violate this policy will be asked to leave campus.

IV. Smoking Cessation Resources

- A. Faculty, staff and students interested in assistance with smoking cessation may contact the Sul Ross State University Student Health Center at 432-837-8102 for information.
- B. Faculty and staff may contact a Human Resources Representative to request information on any employee assistance programs available to university or state employees interested in smoking cessation.

V. Procedures for Dissemination of Tobacco Policy

- A. New employees will be made aware of the university's tobacco policy during employee orientation. New Students will be informed of the policy during student orientation.
- B. The sponsoring Sul Ross department must both notify and enforce this policy with campus visitors.
- C. Contractors should receive notice from the department soliciting/employing them that the Sul Ross campuses are tobacco-free and that their employees must comply with this policy. Contractors, upon receiving this notification, are expected to notify all employees and subcontractors assigned to work at all Sul Ross State University campuses of the Sul Ross Tobacco Free Policy and enforce compliance.
- D. The university will post tobacco-free or no smoking signs to ensure awareness of the university Tobacco Free Policy at all building and stadia main entrances, in parking areas, and across campus and other university properties.