

Smoke Free Campus

Authority:	President/CEO
Responsible Official:	Vice President of Administration
Effective Date:	August 18, 2017
Last Revision Date:	August 18, 2017
Revision Cycle:	3 Year

I. Purpose

The purpose of this policy is to guard against the safety risks associated with smoking on Concordia University Texas campus which is uniquely located on the Balcones Canyonland Preserve.

II. Scope

This policy applies to all members of the Concordia University Community including: students, faculty, staff, University affiliates, contractors and visitors.

This policy is applicable twenty-four hours (24) a day, seven (7) days a week.

III. Definitions

Concordia University Texas Campus: Any property operated, leased, occupied or controlled by Concordia University Texas including but not limited to all buildings, residence halls, and structures, decks, sidewalks, paths, parking lots, including in parked cars, and sports facilities.

Smoking: Includes all forms of smoking, including but not limited to, cigarettes, joints, cigars, pipes, water pipes (hookah), bidis, kreteks, and electronic smoking devices, including e-cigarettes, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or description.

IV. Policy Statement

Concordia University Texas prohibits all forms of smoking on the Concordia University Texas Campus.

Concordia University Texas Policy

Littering the campus with the remains of any tobacco products, including smokeless tobacco waste, or any other related waste, is strictly prohibited.

Adherence to this policy is the responsibility of all members of the university community. All members of the university community are empowered to respectfully inform others about the policy in an ongoing effort to enhance awareness and encourage compliance with this policy.

Non-compliance with this policy by staff, faculty or students will result in appropriate disciplinary action.

The Associate Vice President of Human Resources, Associate Vice President of Student Life/Dean of Students, and Associate Vice President of Facilities will develop and publish procedures and/or handbook statements as appropriate for their respective segments of the university community related to enforcing this policy with respect to faculty/staff, students and contractors and visitors including disciplinary action, citations/fines by the police department and campus signage.

Reports of noncompliance with this policy should be made as follows:

1. For compliance concerns that pose a risk of imminent fire: CTX Police Department should be contacted.
2. For Non-Emergency situations, concerns regarding policy non-compliance may be made to:
 - Associate Vice President of Human Resources, when the concern is related to a staff or faculty member.
 - Associate Vice President of Student Life/Dean of Students, when the concern is related to a student.
 - Associate Vice President of Facilities if the concern is related to a vendor or contractor.
 - Concordia University Texas Police Department if the concern is related to a visitor.

Reports of compliance concerns regarding this policy may also be made using the online Accident/Incident Report, the Early Alert Online Form, or the Concordia Cares Hotline/Web Interface.

The university expressly reserves the right to pursue legal action against any member of the University Community for damages related to property damage caused by non-compliance with this policy.

V. Additional References

CTX Student Handbook

CTX Employee Handbook