

Policies of the University of North Texas Health Science Center	Chapter 4
04.104 Tobacco-free Campus Policy	Administration

Policy Statement.

On June 15, 1987, President Richards announced that the Texas College of Osteopathic Medicine (TCOM) would implement a smoking ban at TCOM encompassing buildings and vehicles effective October 1, 1987. That ban was further expanded on August 30, 1993 to prohibit smoking on all UNT Health Science Center (UNTHSC) property including buildings, grounds, vehicles, and rental spaces. The no-smoking policy was further enhanced in February 1999 to ban smoking within fifty (50) feet of an entrance to comply with the Joint Commission for Accreditation of Healthcare Organizations (JCAHO). The UNTHSC discipline policy was also changed to address violation of the no-smoking policy on the same date.

Now in 2012, we find it necessary to further enhance our no-smoking policy to not only promote the comfort, health, and safety of our campus community by prohibiting the use of tobacco products on University Property but to also comply with research grant-funding agencies such as the Cancer Prevention Research Institute of Texas (CPRIT). This policy also expands the no-smoking policy to prohibit the use of all Tobacco on University Property.

Application of Policy.

This policy shall apply to all University Property and to all faculty, staff, students, clinic patients and visitors.

Definitions.

1. **Tobacco:** means all forms of tobacco products, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, and chewing tobacco.

2. **University Property:** means the property owned, operated, leased, occupied, or controlled by the UNTHSC including buildings, structures, sidewalks, parking lots, parking garages, vehicles, and walkways.

Procedures and Responsibilities.

1. The use of tobacco products is prohibited on the University Property. Additionally, faculty, staff, students, clinic patients and visitors are prohibited from using tobacco products within fifty (50) feet of University Property.

Responsible Party: Faculty, Staff, Students, Clinic Patients and Visitors

2. “No-smoking” or “Tobacco-free” or similar signs will be conspicuously displayed at appropriate locations on University Property.

Responsible Party: Facilities

3. Department heads, managers, and supervisors are responsible for communicating and enforcing this policy in their workplace and buildings.

Responsible Party: Department heads, managers, and supervisors

4. The Office of Student Affairs is responsible for communicating this policy to all students and enforcing the policy with students.

Responsible Party: Office of Student Affairs

5. Compliance

- a. Adherence to the policy cited above is the responsibility of all UNTHSC students, faculty, staff, and visitors.
- b. Members of our campus community are empowered to respectfully inform others about the policy in an ongoing effort to enhance awareness and encourage a culture of compliance.
- c. An individual who feels that there has been a violation of this procedure may invoke the following actions:
- d. The individual should attempt to resolve the problem informally by requesting that the individual comply with the procedure.
- e. If direct appeal fails and the behavior persists, the individual should contact the Human Resource Services Office or Office of Student Affairs for referral to the appropriate administrative official.
- f. Repeat offenses by the same person shall be dealt with through established administrative/disciplinary policies and procedures. Violations could result in referral to the appropriate university officials for disciplinary action in accordance with established student, staff, and/or faculty codes of conduct and procedures.

6. Information on tobacco use cessation services is available to all faculty, staff, students, and visitors through the Human Resource Services Office.

Responsible Party: Human Resource Services

References and Cross-references.

Forms and Tools.

UNTHSC Campus Map <http://www.hsc.unt.edu/campusmap/default.cfm>

UNTHSC Policy Communication Plan

Approved: May 2012

Effective: May 2012

Revised: